

CALIFORNIA POLYTECHNIC STATE UNIVERSITY
 San Luis Obispo, California 93407
ACADEMIC SENATE

Executive Committee Agenda
February 25, 1986
 FOB 24B, 1500-1700

MEMBER:

Ahern, James
 Bonds, Robert
 Botwin, Michael
 Cooper, Alan F.
 Fort, Tomlinson Jr.
 Gamble, Lynne E.
 Gooden, Reg H. Jr.
 Hallman, Barbara

DEPT:

Ag Mgmt
 LAC
 Arch Engr
 Biology
 Adm
 Library
 Political Sci
 History

MEMBER:

Kersten, Timothy
 Labhard, Lezlie*
 Lamouria, Lloyd H.
 Olsen, Barton
 Riener, Kenneth
 Tandon, Shyama
 Terry, Raymond

DEPT:

Economics
 Home Econ
 Ag Engr
 History
 Bus Admin
 EL/EE
 Mathematics

*for Larry Gay on leave Winter '86

Copies: Baker, Warren J.,
 Irvin, Glenn W.

minutes removed

- I. Minutes: Approval of the February 18, 1986 Executive Committee Minutes (to be distributed at meeting)
- II. Announcements:
- III. Reports
 - A. President/Provost
 - B. Statewide Senators
- IV. Business Items:
 - A. Modifications to Cal Poly's Academic Senate Constitution and Bylaws - Rogalla (Chair, Constitution & Bylaws Committee)
 - B. Resolution on Distribution of Assigned Time - Lamouria (attached pp. 2-3)
 - C. Resolution on Time Frame for Submission of Senior Project Grades - Hewitt (Chair, Instruction Committee) (attached p. 4)
 - D. Resolution on...Support and Maintenance of a Teacher Effectiveness Program at Cal Poly - Hewitt (Chair, Instruction Committee) (attached pp. 5-6)
 - E. Resolution on Giving of Finals During Finals' Week - Hewitt (Chair, Instruction Committee) (attached p. 7)
- V. Discussion Items:

Continuation of Long Range Planning Committee's Status Report - French (Chair)
- VI. Adjournment:

BACKGROUND

When faculty FTEF allocations are made to each school, the dean is provided the authority for intra school distribution. Historically, the Office of the President has not accorded even this minor recognition to the Academic Senate which by any interpretation of collegiality is a partner in the shared decision making process.

RESOLUTION ON DISTRIBUTION OF ASSIGNED TIME

(This is a resolution of the Executive Committee)

- Whereas, For Spring 1986, President Baker has asked the Provost to consider a 0.4 FTEF increase in assigned time for the Academic Senate; and
- Whereas, For Summer 1986 a second reading Academic Senate resolution requests 0.25 FTEF for the Senate chair position, and
- Whereas, For Fall, Winter and Spring 1986-1987, a second reading Academic Senate resolution requests 2.0 FTEF total Senate assigned time;
- Whereas, Historically, the distribution of FTEF within the Academic Senate has been determined by administration rather than by the Academic Senate Executive Committee; therefore
- Resolved,* That the Academic Senate Executive Committee urge President Baker to accord to the Academic Senate a working relationship consistent with partnership status; therefore
- Resolved,* That pending implementation of the preceeding resolved clause, the Academic Senate Executive Committee recommends to President Baker, the following division of Senate assigned time for Spring 1986 and for fiscal year 1986-1987:

Executive Committee Assigned Time Resolution
February 18, 1986
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<u>OFFICE</u>	<u>SPRING '86</u>	<u>SUMMER '86</u>	<u>F.W.SP '86-'87</u>
Chair	0.6 FTEF	0.25 FTEF	0.75 FTEF
Vice Chair			0.15*
Secretary			0.15
Budget			0.20
Curriculum			0.20
GE&B	0.2		0.20
Long Range Plng			0.15
Personnel Plcy			0.20
UPLC			0.15 W only
Student Affairs			0.10
		TOTAL 2.00 FTEF	

*Currently included with Budget, Long Range Planning and Personnel Policy since the current Vice Chair is with Professional Consultative Services.

A.S. Executive Committee
February 18, 1986

ACADEMIC SENATE
OF
CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, California

AS-____-86

RESOLUTION ON
TIME FRAME FOR SUBMISSION OF SENIOR PROJECT GRADES

WHEREAS, Executive Order 268 "Grading Symbols," dated September 1, 1977 states:

The Senior Project symbol shall be used in connection with thesis, project, and similar courses where assigned work frequently extends beyond a single academic term and may include enrollment in more than one term; and

WHEREAS, The Senior Project symbol is replaced with an appropriate final grade within one year of its assignment except for Master's thesis enrollment (in which case the time limit shall be established by the appropriate campus authority); and

WHEREAS, At California Polytechnic State University, there is no policy whereby a Senior Project is converted to a grade of "F" after a designated time period has elapsed and the work is not completed; therefore, be it

RESOLVED: That an "SP" symbol, assigned for undergraduate project work, be converted to a grade of "F" if the work is not completed within one calendar year immediately following the term during which it was assigned; and be it further

RESOLVED: That a similar policy with a two-year limitation be assigned for Master's thesis work.

Proposed by:
Instruction Committee
February 19, 1986

ACADEMIC SENATE
OF
CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, California

Background:

Since 1981, the Education Department has offered a course entitled "Maintaining Teacher Effectiveness" to help Cal Poly instructors improve their communication skills and, hence, their effectiveness in the classroom. There is considerable documentation attesting to the value of this program as an instrument to improving teaching effectiveness. This course has been dropped from the 1986-1988 catalog due to lack of funding. This leaves a major void in the discipline of teacher effectiveness training for Cal Poly's faculty. The Instruction Committee of the Academic Senate herewith submits the following resolution:

AS-____-86

**RESOLUTION ON THE PROPOSAL FOR THE SUPPORT AND
MAINTENANCE OF A TEACHER EFFECTIVENESS PROGRAM AT
CALIFORNIA POLYTECHNIC STATE UNIVERSITY**

- WHEREAS, California Polytechnic State University is a noted undergraduate teaching institution; and
- WHEREAS, effective teaching is essential to maintaining a quality undergraduate program; and
- WHEREAS, Expertise in a given discipline alone does not ensure effective communication of this knowledge to others; and
- WHEREAS, ED 581 (now ED 412) which has proven to be an effective program assisting faculty in this important aspect of professional growth and development has been dropped from the 1986-1988 catalog due to lack of funding; and
- WHEREAS, Cancellation of the Education Department's offering amounts to a cancellation of the Cal Poly Teacher Effectiveness Program; and

Page Two

**RESOLUTION ON THE PROPOSAL FOR THE SUPPORT AND MAINTENANCE OF A
TEACHER EFFECTIVENESS PROGRAM AT CALIFORNIA POLYTECHNIC STATE
UNIVERSITY**

WHEREAS, This absence of a program for faculty development is contrary to the best interests of the university in maintaining a quality undergraduate program; and

WHEREAS, The Ad Hoc Committee on Use of Lottery Funds has recommended the use of these monies for teaching methodology improvement; therefore, be it

RESOLVED: That California Polytechnic State University establish a program to (1) assist teachers in developing their instructional competence, and (2) encourage experimentation in teacher effectiveness including programs involving interdisciplinary projects; and be it further

RESOLVED: That California Polytechnic State University create and maintain an organized program, to include a course such as ED 412 "Maintaining Teacher Effectiveness" to accomplish these goals and support such a program on an ongoing basis.

Proposed by:
Instruction Committee
February 19, 1986

ACADEMIC SENATE
OF
CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, California

AS-____-86

RESOLUTION ON
GIVING OF FINALS DURING FINALS' WEEK

- WHEREAS, CAM 484 "Final Examinations" sets forth the California Polytechnic State University policy on the giving of finals during a designated time; and
- WHEREAS, This designated time is referred to as Finals' Week; and
- WHEREAS, There is an increasing number of finals being given during the week prior to Finals' Week; and
- WHEREAS, This practice results in disruption of classes and is in clear violation of CAM 484; and
- WHEREAS, Each faculty member is responsible for the administering of his/her finals during the designated time; therefore, be it
- RESOLVED: That the Academic Senate request again that Administration enforce CAM 484; and be it further
- RESOLVED: That faculty not meeting the guidelines of CAM 484 be recorded as absent on any day for which they were designated to administer finals.

Proposed by:
Instruction Committee
February 19, 1986

Chron - rec'd 2-19-86

RECEIVED

FEB 19 1986

CALIFORNIA POLYTECHNIC STATE UNIVERSITY

SAN LUIS OBISPO, CA 93407

Academic Senate

ACADEMIC SENATE

805/546-1258

Date: February 19, 1986

Copies:

To: Lloyd H. Lamouria, Chair
Academic Senate

From: *100* Clarissa Hewitt, Chair
Instruction Committee

Subject: Committee Proposals

1. Retention or Elimination of Senior Projects

A memo to all department heads asking them to consult with their departments and return a simple questionnaire to the Senate office (see attached). This was in response to a request on the floor at the February meeting. This information will be used to formulate a resolution.

2. Overdue Senior Projects

The committee agreed that it is a problem, but concluded that there was no effective umbrella policy to resolve the problem: student lack of structure and department lack of structure.

3. Remedial Activity

To be discussed at the March 5 committee meeting.

4. Predating Graduation Diplomas (and Having Students Complete Additional Course Work)

There are provisions for this already since students must presently re-enroll after a two-year leave.

CALIFORNIA POLYTECHNIC STATE UNIVERSITY
SAN LUIS OBISPO, CA 93407

ACADEMIC SENATE
805/546-1258

Date: February 19, 1986

Copies: Senators, Cal Poly Academic Ser
School Deans

To: Department Heads

From: Clarissa Hewitt, Chair
Academic Senate Instruction Committee

Subject: Senior Projects

The Instruction Committee, upon request of the Academic Senate, is conducting this survey concerning the future of mandatory Senior Projects.

1. Should Senior Project continue to be a mandatory requirement for all Cal Poly graduates; or
2. Should each department have the option to develop an alternate culminating curricular experience for their major.

Choice #1 maintains the status quo. Choice #2 drops the mandatory Senior Project allowing each department to keep it or to develop an alternate culminating experience.

Please discuss this matter with your faculty and indicate the department's preference by checking the appropriate box and returning same to the Academic Senate office. This information will be used to determine if there is significant interest to warrant a Senate resolution formulating a change in Senior Project policy.

Thank you for your assistance.

The department prefers:

- ☐ Keep Senior Project mandatory for all departments.
- ☐ Departments should have the option for developing an alternate culminating experience for their major.

Department Head (signature)

Please return to the Academic Senate office as soon as possible

Memorandum

To : Lloyd Lamouria, Chair
Academic Senate

Date : December 16, 1985
w/ Agenda

File No.:

Copies : W. Baker
J. Pohl

From : Tomlinson Fort, Jr.
Provost

Subject : Faculty Position Summary - Assigned Time Detail

This is in response to your request of November 8, 1985 regarding assigned time utilization for 1985/86. Since your request goes beyond assigned time, I am providing a summary of the 906.3 positions contained in the Instructional Faculty cost center of the 1985/86 General Fund Support Budget.

Academic Year Faculty Allocations to Schools	796.7
Summer Quarter Faculty Allocations to Schools (annualized)	66.3
Athletic Coaching	10.6
Cooperative Education	5.2
University Health Emergency Leave Reserve	2.5*
University Assigned Time	2.5**
Provost's Reserve (AY + annualized Summer Quarter)	9.0**
Sabbatical Leaves (annualized)	<u>13.5</u>
TOTAL	906.3

The quarterly detail of the allocations marked with an asterisk or a double asterisk is outlined on the attached table. Assigned time is allocated from among the 11.5 positions marked with the double asterisk although as indicated on the detail, a number of the positions have gone to schools to satisfy unanticipated high demand coursework. The balance remaining from this 11.5 position total is 1.381 FTE positions. Obviously with two quarters of the Academic Year remaining, this is an extremely small reserve from which to service any health emergencies or high demand classes.

In addition, the deans have been delegated the authority to allocate assigned time to faculty within their school from the school faculty position allocation.

Attachment

Detail of Health Emergency Leave/University Assigned Time/Reserve

Allocation	Summer 85	Fall 85	Winter 86	Spring 86	Total Quarter Positions	Annualized Positions	Current Balance
<u>I. Health Emergency Leave:</u>					Beginning Balance	2.5	
School of Agriculture		0.2			0.2	0.67	
School of Engineering		1.5	2.0	2.0	5.5	1.833	
TOTAL		1.7	2.0	2.5	5.7	1.9	
(A) Current Balance - Health Emergency Leave:							0.6
<u>II. University Assigned Time:</u>					Beginning Balance	2.5	
Speech Testing		0.2			0.2	0.067	
Academic Senate Chair		0.4	0.4	0.4	1.2	0.400	
ELM Testing Coord.		0.2	0.2	0.2	0.6	0.200	
GWT Coord.		0.6	0.6	0.6	1.8	0.600	
EPT Coord.		0.4	0.4	0.2	1.0	0.333	
Statistician on loan		0.2	0.2	0.2	0.6	0.200	
Health Prof. Coord.		0.13	0.13	0.13	0.39	0.130	
Faculty Athletic Rep.		0.4	0.4	0.2	1.0	0.333	
Inst. Computing Consultant		0.5	0.5	0.5	1.5	0.500	
TOTAL					8.29	2.763	
(B) Current Balance - University Assigned Time (deficit covered by balance in Provost Reserve)							-0.263
<u>III. Provost's Reserve:</u>					Beginning Balance	9.0	
a) <u>Allocations by School for Teaching:</u>							
SAGR (NRM)		0.4	0.4	0.4	1.2	0.4	
SAED (Landscape)		1.0	1.0	1.0	3.0	1.0	
SBUS (Finance)	0.7				0.7	0.233	
SCAH (Lec. Series)		0.5	0.5	0.5	1.5	0.500	
" (For. Lang.)	0.33				0.33	0.11	
" (Engl-GEB)			1.6	1.6	3.2	1.067	
" (GEB)		0.7	0.7	0.7	2.1	0.7	
" (Art)		1.0	1.0	1.0	3.0	1.0	
" (Alloc. Error)		0.4	0.4	0.4	1.2	0.4	
SENG (Teach. Suppl.)		1.0	2.0	1.0	4.0	1.333	
TEACH. SUPPL. SUBTOTAL	1.03	5.0	7.6	6.6	20.23	6.743	

ASSIGNED TIME ALLOCATIONS AY 1985/86

SCHOOL OF AGRICULTURE

Name	Dept.	Assigned Time Alloc.			Purpose
		F	W	S	
Lamouria, L.	AE	.40	.40	.40	*Chair, Academic Senate
O'Keefe, T.	NRM	.20	.20	.20	*Coordinator, Cooperative Education
Rathbun, L.	Dean	.40	.40	.40	*Coordinator, International Ag Program
LaSalle, T.	DSci	.13	.13	.13	*Conduct Research, Kellogg Ntl. Fellowship
LaSalle, T.	DSci	.10	.10	.10	Coordinator, Agricultural Leadership Program
McGary, S.	AM	.20	.20	.20	Coordinator, MBA Recruitment
Saam, P.	FSN	.15	.15	.15	Coordinator, Dietetics Internship
Dingus, D.	SS	.25	.25	.25	Coordinator, Graduate Studies Program
Rosenfeld, A.	AM	.20	.20	.20	Coordinator, International Agricultural Development Program
Burns, C.	OH	.10	-0-	-0-	Coordinator, Mini Articulation Conference
Murphy, K.	ASci	-0-	.20	-0-	Coordinator, Alumni Public Relations
Strohman, R.	AE	-0-	-0-	.50	Coordinator, National ASAE meeting Registration, and Integration of MVI0000 into teaching program
Hawkins, K.	AM	-0-	.20	.20	Maintenance, management and development of software in Ag Management Department's microcomputer lab
Vix, M.	AM	-0-	.20	.20	Management of the Market Information Room for the Ag Management Department
Genereux, D.	AM	-0-	.20	.20	Repair and maintenance of hardware in Ag Management Department's micro-computer lab
Lassanske, D.	OH	-0-	.25	-0-	Development of new and innovative ideas for recruitment and retention of Agriculture students

*Supplemental allocation received from the Provost for these Assigned Time appointments.

All other Assigned Time appointments were made from the school's faculty instructional position allocation.

ASSIGNED TIME REDUCTIONS IN TEACHING LOAD FOR ACADEMIC PLANNING DATA BASE
BY SCHOOL, CAL POLY, SAN LUIS OBISPO

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November 1985

1985-86 ACADEMIC YEAR

NAME	DEPARTMENT	1985-86 ASSIGNED TIME/WIU						CODE	TYPE OF ASSIGNMENT	LEVEL
		FALL		WNTR		SPRG				
		WIU	POS	WIU	POS	WIU	POS			
<u>ARCHITECTURE & ENVIRONMENTAL DESIGN</u>										
Hatcher, David	ARCE	1.0	.07	1.0	.07	1.0	.07	33	Curr Plng Studies	Dean
Martin, Michael	ARCH	1.3	.11	1.3	.11	1.3	.11	35	Inst-Rel Fac Plng	Dean
Smith, Gerald	LARC	1.0	.07	1.0	.07	1.0	.07	33	Curr Plng Studies	Dean
Ballew, Tom	ARCE	3.0	.20	3.0	.20	3.0	.20	23	Coop Ed Coord	Prov

x/c: Provost Fort
Lloyd Lamouria

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State of California

Cal Poly
San Luis Obispo, California 93407

FEB 19 1986

M E M O R A N D U M

Academic Senate

Date : February 14, 1986

To : Lloyd Lamouria, Chair
Academic Senate

From : Duane F. Bruley, Dean
School of Engineering

Copies : T. Fort

Subject : Assigned time allocations

The memo sent to you on Thursday, February 13 contained an error and was not researched as thoroughly as it should have been. I have taken the time to provide more complete information. Please disregard the first memo.

NAME	ASSIGNED TIME				PURPOSE
	Snr	Fall	Wtr	Spr	
Al Andreoli	.30*				Summer program development
		.40	.40	?	Flight Simulation Lab
Mike Fitzpatrick		.40	.28	?	Flight Simulation Lab
Roy Hollstein		.40	.40	?	Flight Simulation Lab
Ray Boche		.50	.50	.50	Computer Science Lab
Dragoslav Mistic		.25*	.25*	.25*	Course development
		.25*	.25*	.25*	Teach course in M.E.
Sam Vigil		.20	.20	.20	Co-op Education Coordinator
Bill Backer		.09*	.09*	.09*	Develop academic programs
Peter Lee		.10*	.10*	.10*	Develop academic programs
Bob Wood		.20*	.20*	.20*	Develop academic programs
Don Morgan		.22*	.22*	.22*	Develop academic programs
R. Pouraghabagher	.36*				Develop academic programs (VAX during Summer quarter)
Les Goldfisher		.40*			Teach course in M.E.
Lynne Landwehr		.08			Teach course in C. Sci for Bill Plummer (ill)
Warren Anderson		.27*			Teach course in EL/EE
Allocate to EL/EE				.54*	Teach course in EL/EE
Not allocated				.80*	

* These allocations are from the 2.0 assigned time positions given to the School of Engineering from Provost Fort.

ASSIGNED TIME
SCHOOL OF SCIENCE AND MATHEMATICS
1985-86

Assigned Time Awarded from within School of Science and Mathematics

Name	Amount	Approval	For
Krejsa, Dick	4 WTU W 2 WTU S	Dean/Bio Dean/Bio	Retraining - Zoo 326 Research
Nelson, Richard	3 WTU S	Dean/Bio	Preparation for Implementation of Plant Tissue Concentration
Cichowski, Bob	3 WTU FWS	Dean/Chem	School Visit Program - Pacheco
Holz, Alan	3 WTU F	Dean/Math	Central Coast Math Project
Kato, Goro	6 WTU S	Dean/Math	Research - Dirac Type p-Adic Hyperfunction for an Algebraic Family in Characteristic p
Kennedy, Euel	4 WTU S	Dean/Math	Coordinator, Applied Math
Steinberg, Howard	2 WTU S	Dean/Math	Graduate Coordinator
Strickmeier, Bernard	4 WTU S	Dean/Math	Teacher Coordinator
Saenz, Rich	2 WTU W	Dean/Phys	Student Academic Services
Devore, Jay	3 WTU W	Dean/Stat	Research - Real Life Statistical Problems

Assigned Time Awarded from External Sources

Name	Amount	Approval	For
Bowker, Les	6 WTU FWS	Provost	Campus Computing Coordinator
Fierstine, Harry	2 WTU FWS	Provost	Health Professions Chair
DeKleine, Art	3 WTU FWS	Provost	ELM Coordinator
Holz, Alan	3 WTU S	Provost	Central Coast Math Project Grant
Kato, Goro	3 WTU S	Provost	Affirmative Action Award
Warten, Ralph	3 WTU FWS	Provost	Co-op Coordinator - SOSAM
Zayed, Ahmed	3 WTU S	Provost	Affirmative Action Award
Hoffman, Ken	3 WTU FWS	Provost	Research - Behavior Geomagnetic Field
Smidt, Bob	3 WTU FS	Provost	Statistician on Loan Program
Smith, Kent	3 WTU W	Provost	Statistician on Loan Program

SCHOOL ASSIGNED TIME
FALL QUARTER, 1985
SCHOOL OF PROFESSIONAL STUDIES AND EDUCATION

NAME	DEPT	WTU	PURPOSE
McBride, Susan	ED	3.0	Assist in School Visitation Project
Mosher, Lynn	IT	3.0	Coordinate Designated Subjects Credential
Acord, Pat	PE/REC	1.5	Coordinate graduate program in PE
Jamieson, Lynn	PE/REC	3.0	Coordinate Recreation Administration major program
Proctor, Andrew	PE/REC	3.0	Coordinate Physical Education major program
Nelson, Linden	PSYHUMDEV	0.5	Team teach large lecture
Ryan, Kathleen	" "	2.5	Team teach large lecture
Slem, Charles	" "	2.5	Team teach large lecture
Cris, William	" "	0.5	Team teach large lecture

SCHOOL ASSIGNED TIME
WINTER QUARTER, 1986
SCHOOL OF PROFESSIONAL STUDIES AND EDUCATION

NAME	DEPT	WTU	PURPOSE
Davidman, Leonard	ED	3.0	1. Develop a 2-year projected schedule of teacher education classes which will provide for needs of teacher candidates working full time 2. Study scheduling process to be able to do dept. scheduling
McBride, Susan	ED	3.0	1. Assist in School Visitation Project
Weber, Barbara	HE	3.0	1. Department accreditation
Labhard, Lezlie	HE	3.0	1. Department accreditation
Mosher, Lynn	IT	3.0	1. Coordinate Designated Subjects Credential
Acord, Pat	PE/REC	1.5	1. Coordinate graduate program in PE
Jamieson, Lynn	PE/REC	3.0	1. Coordinate Recreation Administration major program
Proctor, Andrew	PE/REC	3.0	1. Coordinate Physical Education major program
Blodget, Robert	PSYHUMDEV	3.0	1. Assist in School Visitation Project
Federer, Dale	" "	0.5	1. Team teach large lecture
Nelson, Linden	" "	0.5	1. Team teach large lecture
Ryan, Kathleen	" "	2.5	1. Team teach large lecture
Slem, Charles	" "	2.5	1. Team teach large lecture

SCHOOL ASSIGNED TIME
 SPRING QUARTER, 1986
 SCHOOL OF PROFESSIONAL STUDIES AND EDUCATION

NAME	DEPT	WTU	PURPOSE
Mosher, Lynn	IT	3.0	Coordinate Designated Subjects Credential
Acord, Pat	PE/REC	1.5	Coordinate graduate program in PE
Jamieson, Lynn	PE/REC	3.0	Coordinate Recreation Administration major program
Proctor, Andrew	PE/REC	3.0	Coordinate Physical Education major program
Federer, Dale	PSYHUMDEV	0.5	Team teach large lecture
Holder, Elaine	" "	0.5	Team teach large lecture
Nelson, Linden	" "	0.5	Team teach large lecture
Ryan, Kathleen	" "	2.5	Team teach large lecture
Slem, Charles	" "	2.5	Team teach large lecture

Memorandum

: Tomlinson Fort, Jr.
Provost

Date : July 11, 1984

File No.:

Copies : Jon Ericson



From : James E. Simmons
Chair, Academic Senate

Subject: Use of Released Time for the Chair of the Academic Senate

The Chair of the Academic Senate is responsible for setting the agenda for the Executive Committee meetings and presiding over the Executive Committee meetings and the meetings of the full Academic Senate. The Chair acts as principal correspondent for the Senate. He transmits the work of the Senate to the President and explains the Senate's activities orally to the President. He also communicates with the Statewide Academic Senate, the Provost, and others on behalf of the Academic Senate. In addition, the Chair acts as an informal liaison with the faculty and administration on behalf of Senate.

In addition, he coordinates and oversees the Standing and Ad Hoc committees of the Senate by guiding work among them and forwarding their work to the Executive Committee and the full Senate. The Chair also represents the Senate in a variety of circumstances before the public and other organs of the University and the CSU system (e.g., speaking at commencement and fall conference, participating in meetings of some system-wide entities, being prepared to deal with the campus and local press).

During the past year, the Academic Senate has been very active. It has developed and recommended policy on: administrative structure for general education and breadth; faculty/staff club; UCSB library shuttle; endorsement of the document on responsibilities of Academic Senates within the collective bargaining context; report on the effect of the collective bargaining agreement on review, grievance, and continued existence of the PRC; curriculum, EMSA's; review committee of the emergency response plan; CAM 700; university reorganization; commencement; and the Uri Treisman visit. Naturally, the chairman was significantly involved with effecting these developments.

Another significant portion of the chairman's time is taken up by discussions with faculty who have questions or concerns which the Senate might be able to address. All in all, the amount of time required for these various responsibilities exceeds the available .6 position.